



Neighbourhood Plan Working Party

Minutes of meeting held on 6th January 2015

Present Graham Read; Linda Penney; Brian Stammers: in attendance, Pat Olney

This was a first meeting for the team and we agreed that **membership should be extended**: the following would be approached...Andrew Lockwood (BMS); Alison Campion (LP); Siobhan Atkin (LP); Sue Thornton (LP). An ideal group would be 5, with ability to co-opt for specific tasks, as needed.

- We should take a lead from activities previously undertaken by Oakley and other PC's...where possible...PO has been and continues to be helpful in this regard
- Consideration should be given to employing an outside consultant to advise on process...names proposed include Trevor Roff, who comes recommended. Cost unclear but C. £2.5K
- Need to clarify task specification for consultant and clarify budget ex-PC
- **Plan should follow recommended structure and include**
 - Clear objectives for advancement of the village
 - Local demographic considerations
 - Sites for consideration...potential developments
 - Housing needs
 - The uniqueness of environment and how this can be retained within a growth plan
 - Transport development...especially public transport (consider demographics)
 - Amenities to encourage younger people and wider engagement
 - Utilities improvements...e.g. broadband
 - Incentives for younger people to engage...e.g. lower cost/shared housing/flats etc
 - provision of local services...e.g. shop, small scale business units, playgroup/crèche
- **Overarching consideration has to be given to producing a NP that is practical and not just a wish list of desirables**
- Regular progress reports need to be given in the Parish magazine
- We need to develop a village questionnaire as part of consultation to elicit parish views. This needs to be carefully constructed (with professional advice?)and include multiple choice and text sections
- After the questionnaire is received and analysed, we should hold a village meeting to share its conclusions and further the consultation process
- We need to obtain full PC engagement in the process

BM Stammers

09/01/15