

## **Stevington Neighbourhood Working Party (SNWP)**

### **Minutes of meeting held 16th March 2016**

**Present:** Graham Read (GR); Andrew Lockwood (AL); Heather Eadie (HE); Mary Morris (MM); Lucy Meakin (LM); Linda Penney (LP).

**Apologies:** Pat Olney (PO) and Roz Buchanan (RB)

#### **1. Minutes of last meeting**

Date of previous meeting should read 10th February 2016.

#### **2. Review of meeting with Urban Vision**

- GR, AL, PO and LP met Dave Chetwyn of Urban Vision, the Planning Consultants chosen to assist with writing the Neighbourhood Plan (NP) on Saturday, 12th March. GR has circulated information to SNPWG. A workshop with Urban Vision has been organised for Friday, 15th April.
- Urban Vision have been asked to outline the programme for the workshop on mapping policies, and any information they need beforehand, to enable us to get maximum benefit from it. Each key issue identified by the village needs an objective stating how the NP will address it and a policy which states clearly how the objective will be achieved. Our draft objectives and policies are based on examples from other approved NPs, so we can be confident they meet the national guidelines for NPs. We need to be selective about those to take forward. When the NP is approved by the Inspector, it will be owned by the PC and a nominated parish councillor will be responsible for tracking development against the adopted NP.

**Action: AL to review and amend draft policies over the next two weeks, calling on support from other SNPWG members as needed, before circulating. Any comments back to AL asap.**

- One area of consultation which needs to be strengthened is consultation with local landowners who have expressed an interest in developing land in Stevington. The PC will be asked to include a short session at the next PC meeting for local landowners to outline their case. All comments will be recorded in PC minutes, which can be referenced as evidence of consultation on the NP.

**Action: GR to raise with PC for meeting on 13th April**

**AL to draft invitation to landowners and pass to RB**

**RB to send invitation to all interested landowners**

#### **3. Grants**

- An application will be submitted to Locality for the maximum grant available. Urban Vision have been asked to review proposal and advise how to strengthen it by 18th April for submission by 23rd April. Proposal from Urban Vision and breakdown of costs needed to finalise grant application. Urban Vision have been asked to prioritise items on proposal, with breakpoints, so SNPWG can monitor costs and ensure best value obtained. AL has drafted much of plan, so Urban Vision may only need to review and edit sections rather than writing from scratch. It is essential that the NP is clear, unambiguous and ensures that the intent is delivered.
- The PC will be asked to request money from the Ward Fund, administered by PO.
- Urban Vision will be asked for assistance in identifying any other sources of funding available.
- The PC will be asked to underwrite the cost of the workshop on 15th April as funding will not be in place by then.

**Action: GR to write to PC seeking underwriting of workshop**

**GR to confirm arrangements with Urban Vision**

#### **4. Other matters regarding the NP**

- The NP needs to consider an SEA and show evidence this has been done. Communication between GR and Kim Wilson of BBC provides this.
- The NP needs to include a statement to confirm it considers human rights under current legislation.
- GR has liaised with adjoining Parishes: Stagsden are still at a very early stage; Bromham are well underway and we will be invited to comment on any sites proposed for development; Oakley are well underway and regular liaison with PO keeps us informed; Pavenham are at a similar stage to Stevington but are less keen on liaison.

**Action for workshop: GR/LP to collect Dave Chetwyn from MK station**

**LM to provide soup and a cake; MM to provide a cake: LP to provide bread and cheese.**

#### **5. Communication with the village**

Consultants approached to assist with the NP and BBC have all commented that our consultation processes are strong. A further update will be published in the next Stevington News. The PC meeting on 13th April has an open session at the beginning, when it is hoped local landowners will speak, which all villagers are able to attend.

**Date of next meeting: Friday, 15th April, 10.00am at GR house.**

Linda Penney

17 March 2016