

Stevington Neighbourhood Plan Working Group (SNPWG)

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Minutes of Meeting held 5th June 2017

Present: Graham Read (GR); Andrew Lockwood (AL); Linda Penney (LP)

Apologies: Mary Morris (MM); ; Heather Eadie (HE); Tricia Lennie (TL); Lucy Meakin (LM); Pat Olney (PO)

1. The Minutes of 22nd May were approved.

2. The comments made on BBC's draft Local Plan were discussed.

**Action: LP to prepare response on behalf of SNPWG and email to GR/AL
GR and AL to prepare response on behalf of the Parish Council**

3. The various actions to advance the NP following AL's discussion with Dave Chetwyn (DC) were discussed and tasks were allocated.

- Land Use overview. Some of this information is available from previous work on the NP but it needs to be formalised. Bob Eadie will be asked if he can show various land use categories on a map.

Action: LP to edit existing information, research and write Land Use overview and organise map with Bob by 23 June. All info to be emailed to AL.

- SPA designation and supporting evidence. AL to clarify with Kim Wilson and Sonia Gallagher of BBC. Helen Prentice may be able to help with historical information.

Action: AL to prepare SPA information by 23 June.

- Views Policy. Key views to be protected in the NP need to be listed with supporting evidence. DC will be asked to advise on these and how to strengthen arguments. Views will be prioritised according to village feedback from the Launch Event and Questionnaire.

Action: AL to prepare by 17/7.

- Natural Environment. GR will liaise with Peter Hart to finalise this section

Action: GR to discuss with Peter Hart and prepare information by 23 June.

- Parish Boundary. It is important to maintain separation between Stevington and adjacent villages to maintain distinctive characteristics. We need to set 'buffer zones' at the edges of the village, where no building will be permitted, to do this. GR and LP both remember PO talking about why development at the end of Silver Street/A428 would not be permitted but not the reason.

Action: GR to speak to PO

AL to prepare information by 23 June

- Community Assets. Many buildings are already protected by English Heritage listing; other assets important to the village but which do not enjoy formal protection need to be identified. The assets listed in the draft NP need to be compared with the English Heritage list to identify these.

Action: all SNPWG members to let LP know of any assets which are of benefit to the village (eg Community Shop, Royal George, Red Lion, ??) which they consider we should include and why.

LP to compile list with supporting information by 23 June

- Infrastructure/Roads. GR has completed road survey and taken relevant photographs. The emerging Local Plan needs to be checked for relevant information.

Action: GR to check Local Plan and prepare information by 23 June

- Green Spaces. Information will be included in the Natural Environment section and will be listed in the Aspirations Appendix. The Green Spaces listed in the submission to BBC will be ranked according to previous feedback from the village and DC will be asked to assist in prioritising these.

Action: GR to prepare Green Space information by 23 June.

4. Grant Funding. TL has this in hand and will track funding on a spreadsheet as RB did previously. This will be reported to the PC.

Date of next meeting tbc.

Linda Penney
6 June 2017