

Stevington Neighbourhood Working Party (SNWP)

Minutes of meeting held 14th July, 2015

Present: Graham Read (GR); Andrew Lockwood (AL); Mary Morris (MM); Heather Eadie (HE); Linda Penney (LP); Lucy Meakin (LM).

Apologies: Roz Buchanan (RB); Pat Olney (PO).

1. Minutes from 23rd June were approved. There were no outstanding matters.
2. LM was welcomed to the meeting and thanked for taking on roads and highways research. Mary Murzon has offered to help LM with this.
3. GR has a useful contact with longstanding experience in Housing Association affordable housing; any questions about affordable housing can be passed to GR to get expert advice.
4. Stevington Green Spaces returns for the Parish Council to put forward sites that should be designated as Local Green Space in the Local Plan will be dealt with separately from the Neighbourhood Plan. The aim is to finalise the Green Spaces return before the Local Plan is finalised.
5. Currently there is no BBC policy for Stevington Conservation Area. This has been referred to BBC with the suggestion that Stevington develops a policy and submits to BBC for consideration.
6. Update on progress of the Neighbourhood Plan is on the website and a folder with hardcopy of information will be placed in the Community Shop and the Baptist Hall. **Action: AL to organise folders. All members: distribute leaflets in designated areas. MM to visit Foxbrook in September to generate interest.**
7. Several comments from the Launch event expressed a wish for more community facilities, eg satellite doctor's surgery, post office. LM volunteered to research statistics on the population size needed to attract and support such facilities. **Action: LM to research and report back.**
8. GR and AL are looking at the historical growth of Stevington and projecting this forward. This will help inform the size and rate of future development of the village.
9. Progress of Subject Area Groups (SAGs) since last meeting were discussed. AL has made substantial progress in analysing qualitative evidence for Housing, Business & Infrastructure. Other SAGs will follow his model by 4th August. Opinions and advice from other volunteers with particular expertise will be sought before finalising. Following analysis, questions will be formulated to stimulate feedback and comments from Stevington residents; these, and responses to the questionnaire to be distributed to every Stevington household, will provide evidence to drive development of policies for the Neighbourhood Plan. Once draft policies are written, a meeting will be arranged with BBC Planning Officers to make sure they are in agreement with the developing Local Plan.

Action: LP, HE & MM: complete similar analysis, development of objectives and draft policies for Environment, Heritage & Community. LM: complete research and analysis of roads and traffic. AL: send link to sample questions and sources of evidence to MM, HE and LP.

10. A Pre-questionnaire Launch event is planned for Thursday, 24th September and Sunday, 27th September. **Action: LP check Village Hall is available and book and ask Sue Thornton to assist with event.** The format will be different from the Plan Launch event held in April. Suggested format is:
 - Short formal presentation by members of SNPWG with a Q&A session giving residents the opportunity to ask questions. It was agreed that having a chairperson to manage this and direct questions to the appropriate member of SNPWG would be most effective. Q&A session will also be minuted. **Action: GR to ask the chair of the Parish Council to chair the session and RB to take minutes.**
 - A small number of posters will outline key aspects of the presentations and will be manned by members of SNPWG, giving residents a further opportunity to ask questions and discuss concerns.
 - The large scale map will be available for residents to mark areas with red/amber/green dots to indicate which sites are unacceptable/possible/acceptable for building development.

Date of next meeting: Tuesday, 4th August at 7.00pm at GR's house.

