



Stevington Neighbourhood Working Party (SNWP)

Minutes of meeting held 3rd September, 2015

Present: Graham Read (GR); Andrew Lockwood (AL); Heather Eadie (HE); Linda Penney (LP).

Apologies: Roz Buchanan (RB); Mary Morris (MM); Lucy Meakin (LM); Pat Olney (PO) .

1. Minutes of 4th August were approved.

2. Only likely future costs are related to publicity for the Launch Event 2. Most posters, leaflets etc are in draft form and printing costs can be billed in advance to ensure deadline for spending grant money is met.

3. LP showed population census for Stevington from 1811 to 2011, showing the population has been largely stable over this period. Comparable housing data is not readily accessible but would be useful.

Action: LP to forward data to AL for uploading on website.

RB to advise on/provide data on number of houses in Stevington over the same period.

4. New dates for Launch Event 2 are **Thursday, 12th September, 7.00 - 9.00pm** and **Saturday, 14th September, 3.00 - 5.00pm**. Village Hall booking is confirmed for Thursday, 12th from 5.30 - 9.00pm and Saturday, 14th from 2.00 - 6.00pm to allow setting up and clearing up. Display boards will include an introduction board, the key objectives and policies for each topic area of the Neighbourhood Plan. Attendees will be able to participate in a Q&A session (see previous minutes) and add comments to the boards.

Action: HE to contact all committee members to check availability

LP to find volunteers to serve refreshments.

5. Posters, leaflets, etc are in preparation. The trifold flyer delivered to every household in the village will show Launch Event 2 dates and location and the draft objectives. There will also be a reminder about the Photo Competition. Similar information will be displayed in the Village Hall on 5th November, when many residents will be attending the fireworks display.

Action: AL finalise promotional material and printing.

6. The Photo Competition will have two categories: under-16 and over-16/adult. Photos submitted should have a caption outlining why the image illustrated something the photographer likes about Stevington or dislikes. Images should not be offensive and must not contravene data protection laws. We would like to award the winners with a small prize; suggestions are an SD card and a 'gorilla gripper' tripod.

Action: RB please advise if we can spend grant money on this.

Date of next meeting: 6th October, 7.00pm at GR house

Linda Penney

7th September 2015